

MTN 026 Female Specimens LDMS Specimen Tracking Sheet

For login of MTN 026 stored specimens into LDMS

Participant ID			Visit Code		Specimen Collection Date			
<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	-	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	-	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	
<i>Site Number</i>		<i>Participant Number</i>		<i>Chk</i>		<i>dd</i>	<i>MMM</i>	<i>yy</i>

# of TUBES or SPECIMENS	PRIMARY SPECIMEN	PRIMARY ADDITIVE	ALIQUOT DERIVATIVE	ALIQUOT SUB ADD/DER	INSTRUCTIONS FOR PROCESSING
<input style="width: 30px; height: 30px;" type="checkbox"/>	Cervicovaginal Fluid – PK (CVF) PK Time Point (circle one at Vst 13.0 only): 30-60 min or 120 min Collection Time: _____ : _____ Hour : Min	NON	SWB	N/A	$\frac{\text{Post-weight}}{\text{Pre-weight}} = \text{Net weight} \text{ mg}$ Time Frozen: _____ : _____ Hour : Min Freeze at ≤-70°C within 2 hours of collection.
<input style="width: 30px; height: 30px;" type="checkbox"/>	Cervicovaginal Lavage – PD/PK (CVL) Collection Time: _____ : _____ Hour : Min	NSL	FLD	N/A	Store supernatants in aliquots of 1.0 ml. Freeze at ≤-70°C within 8 hours of collection. Enter Other Spec ID: PD, PK, or EXT
			CEN	NSL	Suspend in 0.5ml of normal saline and freeze at ≤-70°C within 8 hours of collection.
<input style="width: 30px; height: 30px;" type="checkbox"/>	Cervical Biopsies – PK (CVB) PK Time Point (circle one at Vst 13.0 only): 30-60 min or 120 min Collection Time: _____ : _____ Hour : Min	NON	BPS	N/A	$1 \frac{\text{Post-weight}}{\text{Pre-weight}} = \text{Net weight} \text{ mg}$ $2 \frac{\text{Post-weight}}{\text{Pre-weight}} = \text{Net weight} \text{ mg}$ Time Frozen: _____ : _____ Hour : Min Freeze at ≤-70°C within 2 hours of collection.

Comments: _____

Initials: _____ / _____
 Sending Staff Receiving Staff

LDMS Data Entry Date:

 / _____
dd MMM yy LDMS Staff

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MTN 026 LDMS Specimen Tracking Sheet (non-DataFax)

Purpose: This non-DataFax form is used to document collection and entry of MTN 026 specimens into the Laboratory Data Management System (LDMS).

General Information/Instructions: A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant's study notebook. This is not required, however. Because this form is a non-DataFax form, this form should NOT be faxed to SCHARP DataFax.

Item-specific Instructions:

- **Visit Code:** Record the visit code of the visit at which the LDMS specimens were collected.
- **# of TUBES or SPECIMENS COLLECTED:** In the box provided, record the total number of tubes or specimens collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record "0."
- **Collection Time:** Record the time that the specimen collection was completed, using the 24-hour clock format.
- **Time Frozen:** Record the time the specimen was frozen using the 24-hour clock format.
- **Post-weight:** Record the weight of the collection device after the sample has been collected.
- **Pre-weight:** Record of the weight of the collection device prior to the sample being collected.
- **Net-weight:** Subtract the pre-weight from the post-weight and record the difference.
- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.
- **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.
- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.
- **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.

LDMS CODES:

BPS: Biopsy

CEN: Fresh Cells from a non-blood specimen

CVB: Cervical Biopsy

CVF: Cervicovaginal Fluid

CVL: Cervicovaginal Lavage

FLD: Fluid

NON: None

NSL: Normal Saline

SWB: Swab